

Respect and Digital Technology

PARTICIPANT INFORMATION SHEET

Central University Research Ethics Committee (CUREC) Approval Reference: **CS_C1A_20_020**

1. *Why is this research being conducted?*

Modern digital technology is often designed for a majority audience. This can lead to bad experiences for many who are already poorly treated by society. This research aims to better understand how the philosophical notion of *respect* could be used to support the design of digital technology that work better for everyone.

2. *Why have I been invited to take part?*

You have been invited because you identify as being part of a marginalised community, or have expertise or experience studying or supporting members of disadvantaged, marginalised, and underrepresented communities.

3. *Do I have to take part?*

No. You can ask questions about the research before deciding to take part. If you do agree to take part, you may withdraw yourself from the study (without giving a reason) by advising us of this decision. The deadline by which you can withdraw any information you have contributed to the research is the 1st of September 2020, after which withdrawal cannot be guaranteed (due to data being used in scientific publications) and will be on a best-effort basis. If you choose to withdraw your information, we will delete any contact details, recordings, and transcripts we have collected from you. If you have completed the interview, you will be able to keep any participation incentives you have received.

4. *What will happen to me if I take part in the research?*

If you are happy to take part, we will ask you to complete the consent form provided with this information sheet and return it to us via email. You will be interviewed via an online audio/video tool of your choice. The interview should take between 30 minutes and 1 hour, typically around 45 minutes. You can also ask to pause or stop the interview at any time. With your consent, we would like to audio record the interview so that we can have an accurate record of your thoughts.

As part of the interview, we will ask you about ways that you or people you know have been treated disrespectfully or unjustly. Revisiting these experiences is likely to be unpleasant – please let us know during the interview if you would rather not answer a particular question, would like to take a break, or withdraw from the study.

5. *Are there any potential risks in taking part?*

There is always the risk that data you provide to use could be lost or stolen. To reduce any potential risks, we will delete recordings as soon as they have been transcribed and ensure that data collected is stored only on devices and services approved by the university.

6. *Are there any benefits in taking part?*

There will be no direct or personal benefit to you from taking part in this research.

7. *Expenses and payments*

You will receive £20 Amazon voucher for participation upon completion of the interview.

8. *What happens to the data provided?*

The information you provide during the study is the **research data**. Any research data from which you can be identified (your name, contact details, audio recordings, and the group or community you are a part of) is known as **personal data**.

Personal / sensitive data will be stored on university devices and the university's online file storage until the 31st of January 2021.

Other research data will be stored for the following lengths of time after publication or public release of the work of the research.

- Consent forms: 3 years
- Anonymised transcripts: 10 years

Your personal data may be transferred to, and stored at, a destination outside the UK and the European Economic Area. Identifiable data will be removed whenever possible and any data transfer will be done securely and with a similar level of data protection as required under UK law.

The research team will have access to the research data. Responsible members of the University of Oxford may be given access to data for monitoring and/or audit of the research.

We would like your permission to use direct quotes against a pseudonym in any research outputs, and to share anonymised transcripts with other researchers (e.g. in online databases) as part of our commitment to open and reproducible research. All personal information that could identify you will be removed or changed before information is shared with other researchers or results are made public.

9. *Will the research be published?*

The research may be published in academic publications.

The University of Oxford is committed to the dissemination of its research for the benefit of society and the economy and, in support of this commitment, has established an online archive of research materials. This archive includes digital copies of student theses successfully submitted as part of a University of Oxford postgraduate degree programme. Holding the archive online gives easy access for researchers to the full text of freely available theses, thereby increasing the likely impact and use of that research.

The research will be written up as a student's thesis. On successful submission of the thesis, it will be deposited both in print and online in the University archives to facilitate its use in future research. If so, the thesis will be openly accessible.

10. *Who is funding the research?*

This project is funded by the UK Information Commissioner's Office.

11. Who has reviewed this study?

This study has been reviewed by, and received ethics clearance through, the University of Oxford Central University Research Ethics Committee (Reference number: CS_C1A_20_020).

12. Who do I contact if I have a concern about the study or I wish to complain?

If you have a concern about any aspect of this study, please contact lead researcher William Seymour (william.seymour@cs.ox.ac.uk) or Principal Investigator Prof. Max Van Kleek (max.van.kleek@cs.ox.ac.uk), and we will do our best to answer your query. We will acknowledge your concern within 10 working days and give you an indication of how it will be dealt with. If you remain unhappy or wish to make a formal complaint, please contact the Chair of the Research Ethics Committee at the University of Oxford who will seek to resolve the matter as soon as possible:

Chair, Department of Computer Science Research Ethics Committee; Email: ethics@cs.ox.ac.uk

13. Data Protection

The University of Oxford is the data controller with respect to your personal data, and as such will determine how your personal data is used in the study.

The University will process your personal data for the purpose of the research outlined above. Research is a task that is performed in the public interest.

Further information about your rights with respect to your personal data is available from <http://www.admin.ox.ac.uk/councilsec/compliance/gdpr/individualrights/>.

14. Further Information and Contact Details

If you would like to discuss the research with someone beforehand (or if you have questions afterwards), please contact:

Lead Researcher: William Seymour (william.seymour@cs.ox.ac.uk)

Principal Investigator: Prof. Max Van Kleek (max.van.kleek@cs.ox.ac.uk)

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